

How to Use the Forum

BILLWHEELENCONCERNS.COM

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Registering and Logging in:

A registered account on the Bill Wheelen Concerns discussion forum is required to start discussions, reply to existing discussions, or follow discussions and sections to receive email notifications when a new post or reply is made.

Follow these instructions to create an account.

1. Click on “Register” on the navigation bar

Forum



2. Scroll down until you see the fields to enter a username and email

Forums Recent Posts **Register** Login 🔍

Forums >

Forum - Registration

Join us today!

Username *
Length must be between 3 characters and 15 characters.

Email *

I have read and agree to abide by the forum rules.
 I agree to receive an email confirmation with a link to set a password.
i After registration you will receive an email confirmation with a link to set a new password

Register

3. Enter a username in the username field. This is what you will log in as and appear as on the forum (unless you set a separate display name later on). This username can not be changed.
4. Enter your email address in the email address field. Emails are never published publicly.
5. Read the forum rules and check the boxes if you agree.
6. Click “Register”
7. Check your email for instructions and next steps to set your password. The email will appear as from “WordPress” or “Bill Wheelen Discussion Board” and have a subject line of “Your username and password info”. If you do not see the email in your inbox, check your junk email folders. If it does not show up there, retry the registration process.
8. Click the link provided in the email

Thu 6/23/2022 7:16 PM

WordPress <wordpress@billwheelenconcerns.com>

Bill Wheelen Discussion Forum - Your username and password info

Username: test

To set your password, visit the following address:

https://billwheelenconcerns.com/discussion/?foro=resetpassword&rp_key=Txp4gIJRMsVMD0I2wFvh&rp_login=t

9. You will be brought to a page where you can enter your new password. Enter the password you wish to use then click “Reset Password”
Reset Password

New password

.....

Repeat new password

.....

Hint: The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like !\"' ? \$ % ^ & .

Reset Password

10. You will immediately be logged in. You can now enjoy all the benefits of a registered member. Scroll down for instructions on reading, starting, and replying to discussions and conversations.

Follow the instructions below for how to log in to the forum (for already registered members)

1. Click on the “Login” button on the forum navigation bar.

Forum



2. Enter your username and password then click “Sign In”
Forum - Login

Welcome!

testacct

.....

Remember Me | [Lost your password?](#)

Sign In

Reading Threads and Discussions:

1. Navigate to the forum section where you wish to read inside.

Forum

The image shows a forum interface. At the top is a navigation bar with buttons for 'Forums', 'Members', 'Recent Posts', 'Register', and 'Login'. Below this is a breadcrumb trail 'Forums >'. The main heading is 'Bill Wheelen Concerns Discussion Board'. Underneath is a blue header for 'Bill Wheelen'. The forum categories are listed as follows:

- Questions and Concerns** (1 viewing)
Post any questions or concerns you have regarding the content of this website, or Bill Wheelen in general.
Topics: 1 | Posts: 1
- Facts and Records**
Post any facts, records, history, etc. regarding Bill Wheelen.
Topics: 0 | Posts: 0
- Other**
Post anything regarding Bill Wheelen that does not fit in any of the other categories.
Topics: 0 | Posts: 0

Below this is another blue header for 'Other', followed by a category:

- Other**
Post anything that does not fit into any of the other forum categories.
Topics: 0 | Posts: 0

Red arrows point from a single point on the right to the 'Questions and Concerns', 'Facts and Records', and 'Other' category names in the 'Bill Wheelen' section, and to the 'Other' category name in the 'Other' section.

(continued on next page)

2. Select the thread/discussion you wish to read

Forum

The screenshot shows a forum navigation bar with 'Forums', 'Members', 'Recent Posts', 'Register', and 'Login'. Below the bar is a breadcrumb trail: Home > Bill Wheelen > Questions and Conce... >. The main heading is 'Questions and Concerns' with a subtext: 'Post any questions or concerns you have regarding the content of this website, or Bill Wheelen in general.' There is an 'RSS' link. A table of threads is shown with a blue header 'Topic Title'. One thread is visible: 'This is a test (1 viewing)' by 'admin, 3 mins ago'. A red box highlights the thread title, and a red arrow points to it.

3. Start reading. Scroll down or click here for instructions on how to reply to threads/conversations.

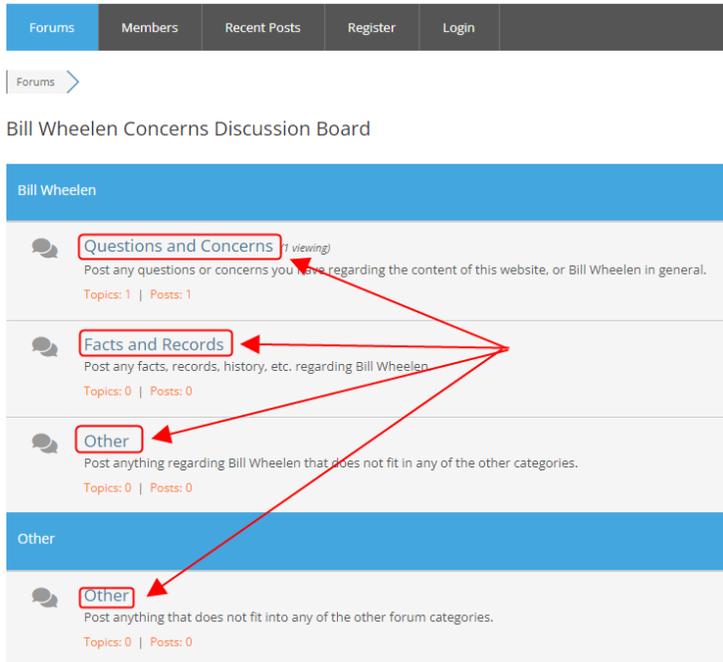
Forum

The screenshot shows the forum navigation bar with 'Forums', 'Members', 'Recent Posts', 'Register', and 'Login'. The breadcrumb trail is: Home > Bill Wheelen > Questions and Conce... > This is a test >. The main heading is 'This is a test'. Below it is a blue bar labeled 'Last Post'. The thread details show a profile for 'admin' (@admin), a 'Member' status, and an 'Admin' role. The thread content is 'This is a test thread'. At the bottom, it says 'Topic starter | Posted : 23/06/2022 11:29 pm'.

Starting Threads/Conversations:

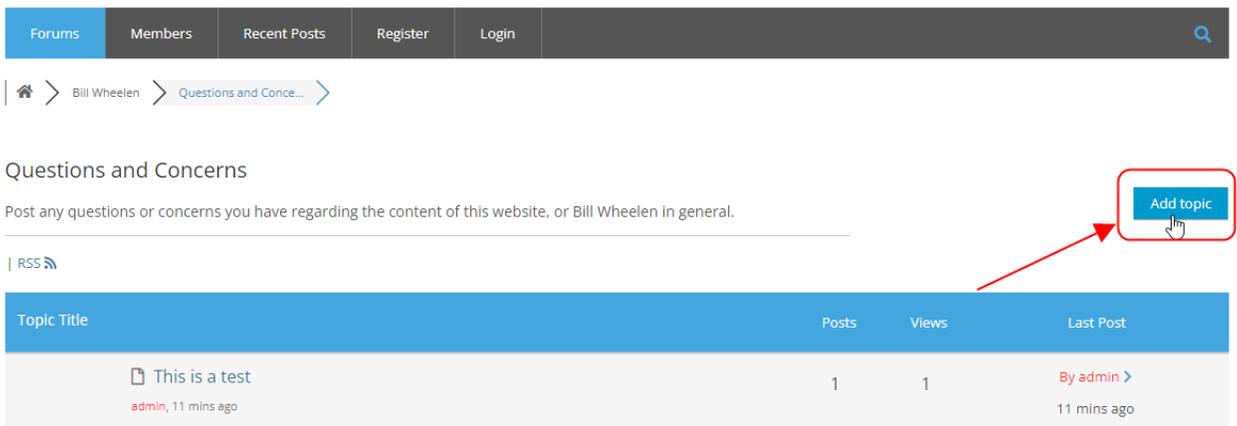
1. Confirm you are logged in to your account.
2. Navigate to the forum section that most closely resembles the topic you wish your post to be about. If none of the sections seem to resemble what you want to post about, simply post in the appropriate “Other” section. Read the descriptions of the sections to help determine the best one to post in.

Forum



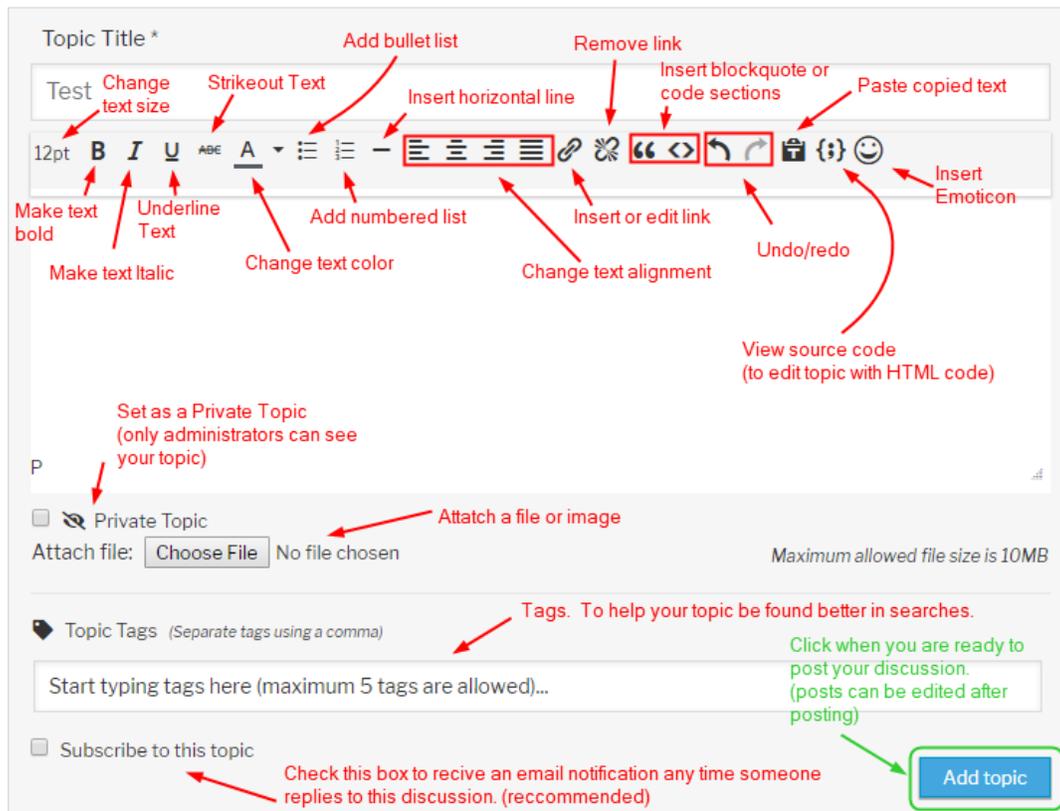
3. Click “Add topic”

Forum



4. Enter a title for your topic as well as a body.

5. See the screenshot below to see what each button and feature does.



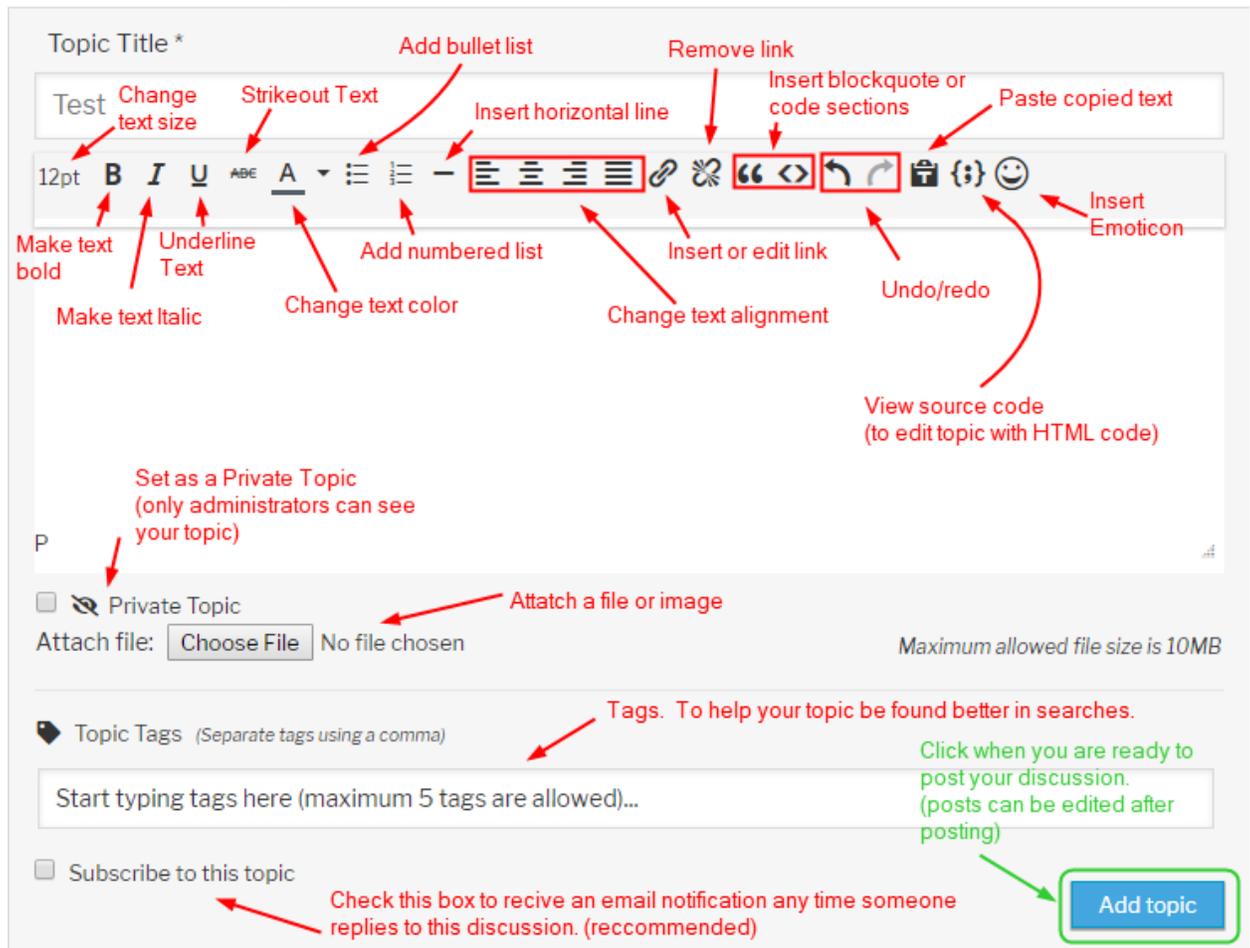
6. Click "add topic" when you are ready to post your discussion. Posts can be edited after adding. All posts and replies will be held for review by administrators before they are made public.

NOTE: If you check the "subscribe to this topic" box you will receive an email requiring you to confirm your subscription. You must click the link in this email in order for you to receive notifications when replies are made.

Replying to/Commenting on Threads/Conversations:

1. Navigate to the thread you wish to reply to
2. Scroll down to below the last reply.
(continued on next page)

5. Screenshot showing the actions of all the buttons in the post editor:



6. Click “Add Reply” when you are ready to post your reply. Any posts can be edited after posting. All posts and replies will be held for review by administrators before they are made public.

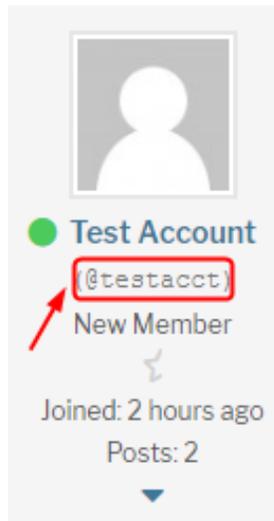
NOTE: If you check the “subscribe to this topic” box you will receive an email requiring you to confirm your subscription. You must click the link in this email in order for you to receive notifications when replies are made.

“Mentioning” Members in Posts:

“Mentioning” a member in a post is a way to notify a particular user when that post is made.

To “mention” a user, while composing or editing your post, insert an “@” symbol and then the members username. Note that this is not always the members display name.

Please refer to the smaller text below the display name of a member to get a username that you can use when mentioning.



Editing or Deleting Your Posts:

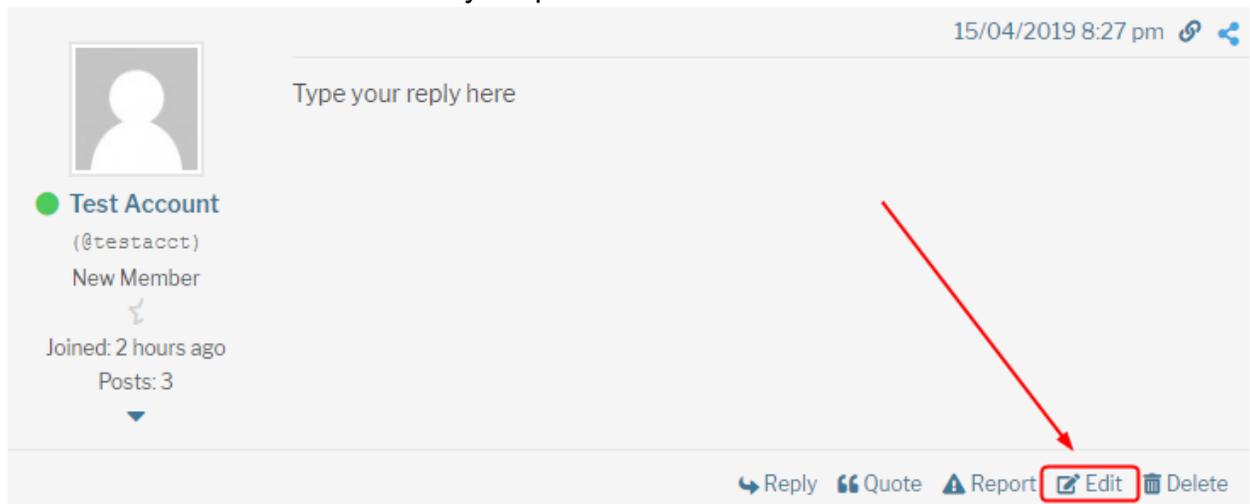
Your replies can be edited or deleted at any time.

Your topics can be edited at any time but can only be deleted within 10 minutes of posting.

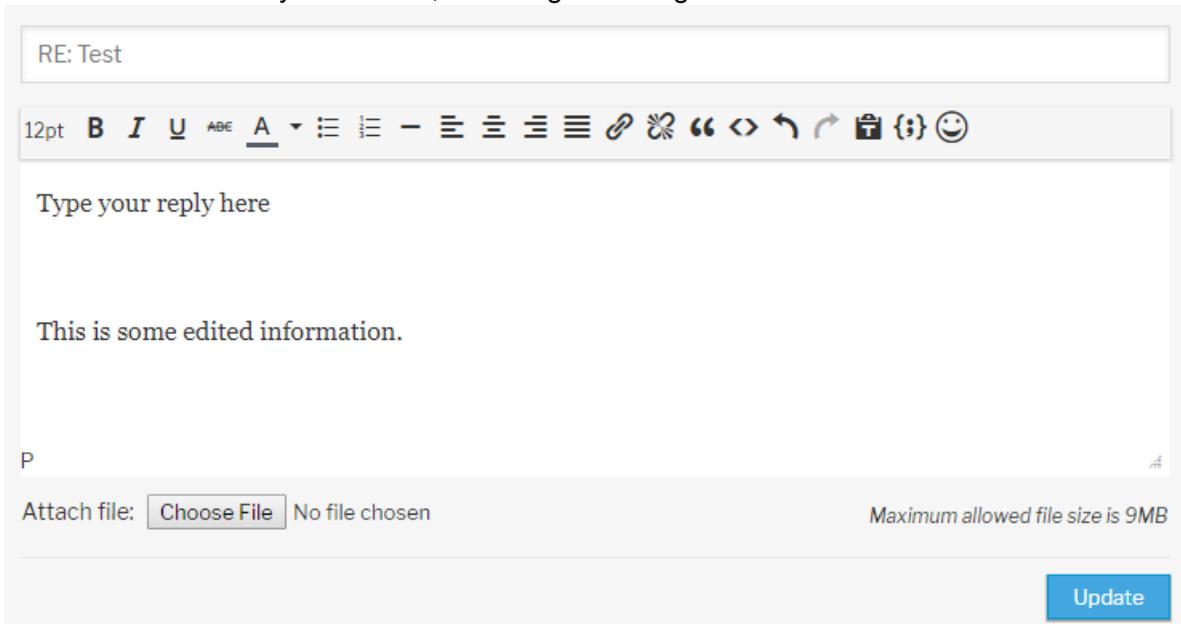
Administrators can edit or delete topics or replies at any time.

To edit one of your topics or posts follow the steps below.

1. Navigate to where you are viewing the topic or reply you wish to edit.
2. Click "Edit" on the bottom bar of your post.



3. Enter whatever edits you need to, including attaching files if needed.



RE: Test

12pt **B** *I* U ^{ABC} A

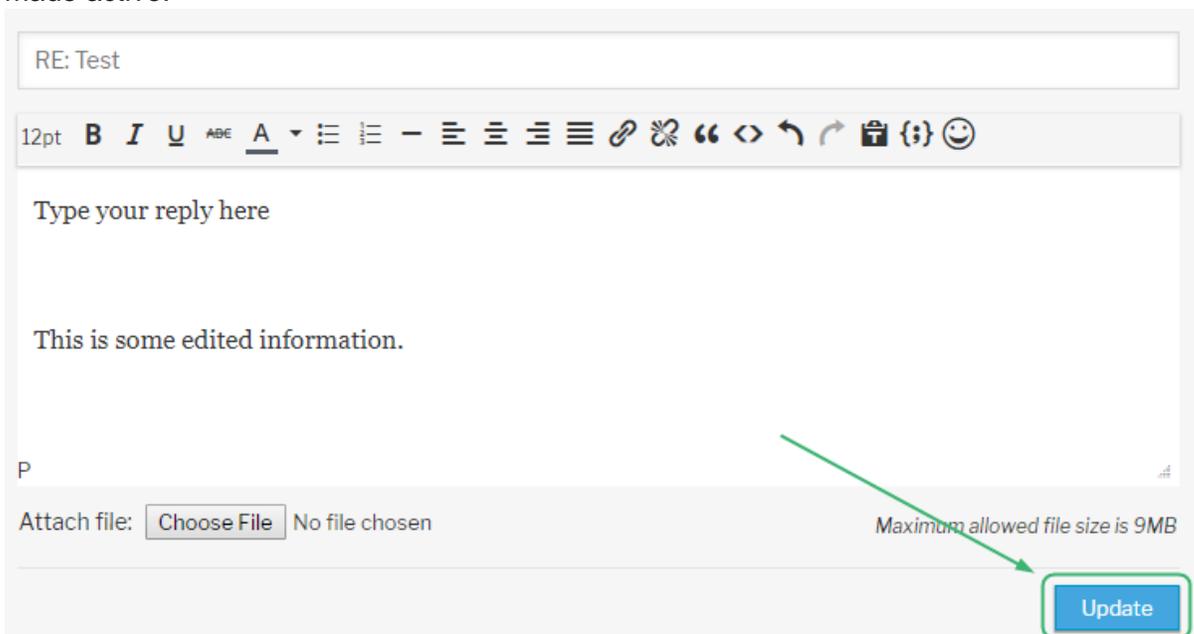
Type your reply here

This is some edited information.

P 4

Attach file: No file chosen Maximum allowed file size is 9MB

4. Click “Update” when you are done editing. All edits are held for review before they are made active.



RE: Test

12pt **B** *I* U ^{ABC} A

Type your reply here

This is some edited information.

P 4

Attach file: No file chosen Maximum allowed file size is 9MB

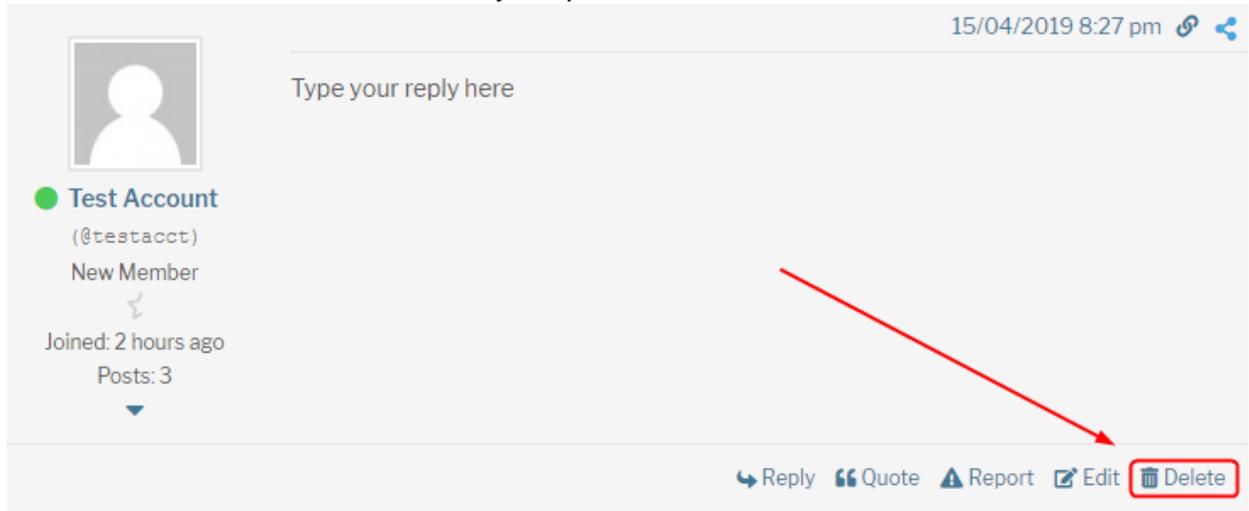
To delete one of your topics or replies, follow the steps below.

NOTE: Replies can be deleted at any time, but topics can only be deleted within 15 minutes of posting.

Administrators can edit or delete topics or replies at any time.

1. Navigate to where you are viewing the topic or reply you wish to delete.

2. Click “delete” on the bottom bar of your post.



3. You will be asked to confirm deletion. Click ok and your post will be deleted. This action can not be undone.

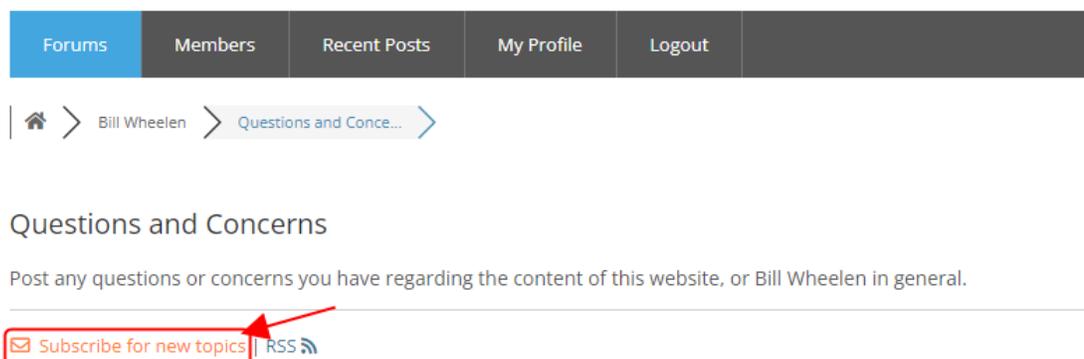
Subscribing to Forum Sections or Discussions:

You can subscribe to forum sections or discussions to get notified whenever there is a new topic created in that forum section or a reply is posted in a particular discussion.

Follow the instructions below to subscribe to a forum section:

1. Confirm you are logged into your account. Subscriptions can only be made when logged in.
2. Navigate to the forum section you wish to subscribe to.
3. Click “Subscribe for new topics”

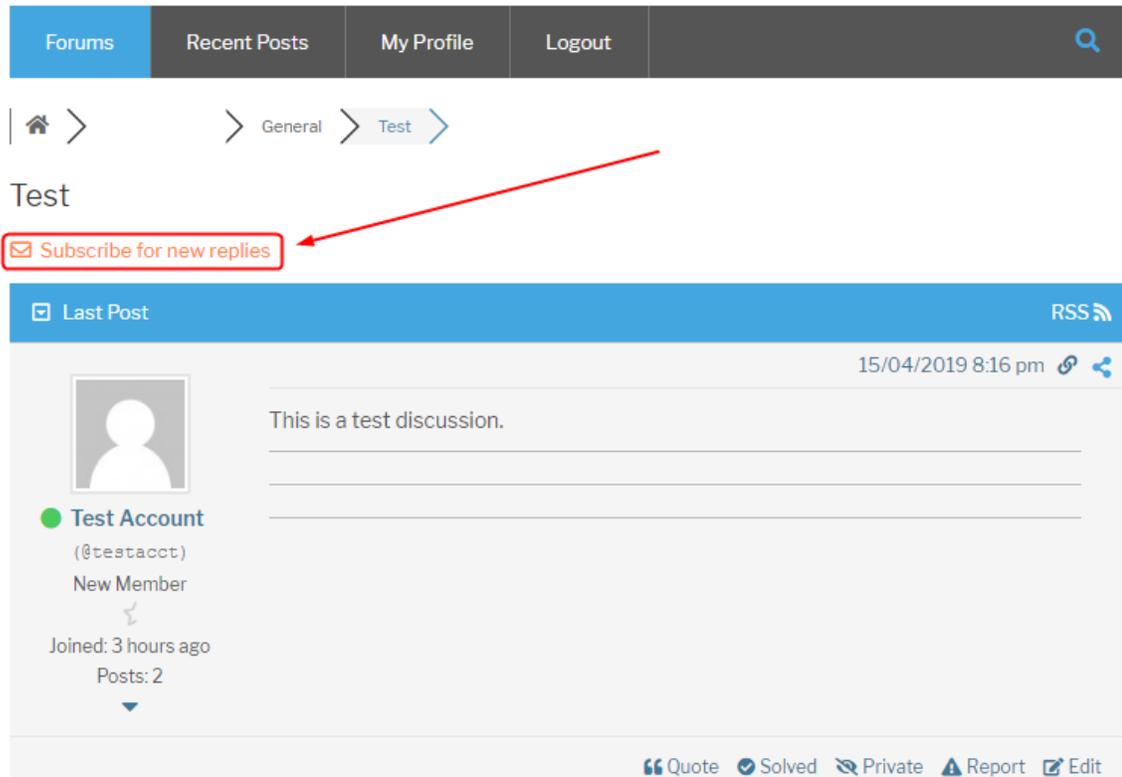
Forum



4. You will receive an email with instructions on how to complete the subscription process.

Follow the instructions below on how to subscribe to a topic for reply notifications:

1. Navigate to the topic/discussion you wish to subscribe to.
2. Click “Subscribe for new replies”



3. You will receive an email with instructions on how to complete the subscription process.